

LOUISIANA MUSIC EDUCATORS ASSOCIATION PRESCRIBED MUSIC LIST REQUEST FOR SUBSTITUTION

In order to meet the special musical circumstances of an individual ensemble, the director may petition to perform a selection not included in the LMEA Prescribed Music List as the ensemble's required piece. The following guidelines will apply:

1. Only one selection may be submitted by an organization.
2. All procedures and deadlines must be observed.

To receive special approval for the ensemble's substitute selection, the director must submit the following items:

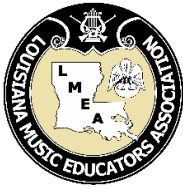
1. The Music Substitution Request Form requesting permission to deviate from the prescribed list. The form must be filled out completely. Failure to do so will result in the selection not being considered for approval.
2. A full score. (A condensed score may be submitted ONLY if no full score is published.)
3. An audio recording of the composition being submitted by compact disc, flash drive, or link to audio file.
4. A self-addressed, stamped envelope for the return of the score and recordings.

The PML Selection Committee will apply the following criteria when reviewing any work submitted for approval to be performed at concert performance assessment:

1. Has the work been published since the most recent PML revision?
2. Is the quality of the composition commensurate with other works presently included in the PML?
3. What other works by this composer have been performed by this ensemble in recent years?
4. Does the work address specific strengths and/or weaknesses that cannot be met through the preparation of compositions currently found on the PML?
5. Are there other compelling and significant reasons that this work should be approved for UIL performances?

The PML Selection Committee Members shall be comprised of:

1. The State Division Chairman
2. Two other committee members to be appointed by the division chairman. Members should have experience in all levels of literature on the PML.
3. Committee members will serve a term of two years to run concurrently with the terms of the district directors.



LOUISIANA MUSIC EDUCATORS ASSOCIATION

MUSIC SUBSTITUTION REQUEST FORM

Music submitted must be postmarked no later than July 15 preceding the year of performance (for notification of the committee's decision by August 1) or postmarked no later than December 1 of the year of performance (for notification by December 15).

Send all entries and accompanying materials to the appropriate division chairman by the date listed above. Mailing Address can be found at www.lmeamusic.org.

School Name: _____

Director: _____ Director Email: _____

Ensemble Name: _____

School Enrollment: _____ Classification: _____ 1st Group 2nd Group 3rd Group 4th Group

School Address: _____

City: _____ State _____ Zip _____

School Phone Number _____ Director Cell Number _____

Name of Composition: _____

Composer/Arranger: _____

Publisher: _____

List all other works by this same composer which have been performed in LMEA assessments during the preceding three years by the ensemble for which you are requesting a substitution. If the answer is none, please list "none."

Write an explanation of why permission to perform this specific work is being requested. Continue on the back if necessary.

Director's Signature

Date